



Auto Crash Prevention Report

Confidential

INSTRUCTIONS: For the criteria below, a brief but definite narrative should be written. Be concise and to the point. Support the statement with examples whenever possible.

Employee Name:	Employee #:	Report Date:
Employee Supervisor:		Crash Date & Time:
1. Description of Crash (<i>diagram on reverse</i>):		
2. Determination of Preventability: <input type="checkbox"/> Preventable <input type="checkbox"/> Non-Preventable		
3. What were the Preventable Actions, Events and Conditions Contributing to the Crash?		
4. What are the Training/Operational Changes/Discipline actions to Prevent This Type of Crash in the Future?		
5. Who are the Individuals Responsible for Training/Changes and Details?		
As the driver involved with this action I have reviewed this report and understand the reasons for preventability		
Driver Signature:	Signature Date:	
Supervisor Signature:	Signature Date:	
To Be Completed by Safety Director:		
Date Received:	Report Number:	

- Distribution:
- Original to HR Department/Employee File
 - Copy to Employee
 - Copy to Supervisor File

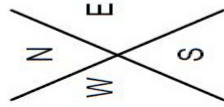
Indicate On This Diagram What Happened

Use one of these outlines to sketch the scene of your accident, writing in street or highway names or numbers.

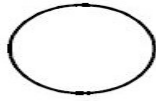
Initial Travel Direction

(prior to coded Vehicle Action)

- 1 - North
- 2 - East
- 3 - South
- 4 - West
- 9 - Unknown



INDICATE
NORTH
BY ARROW



Original Direction of Travel: (Example: Vehicle going north then turning left, code "N" for Original Direction of Travel.)

Vehicle 1 _____ Vehicle 2 _____

_____ Street or Highway

Street or Highway

Street or Highway